SUPERVISED AGRICULTURAL EXPERIENCE (SAE) TRAINING PLAN

**SAE** is a student-led, instructor supervised, work-based learning experience that results in measurable outcomes within a predefined, agreed upon set of Agriculture, Food and Natural Resources (AFNR) Technical Standards and Career Ready Practices aligned to your career plan of study.

This agreement must be completed for all **Internship Immersion SAEs**. Its intent is to define the scope of the experience, knowledge and skills to be developed, responsibilities and roles and safety issues to address.

A. This agreement is in effect for the _________________________ school year.

1. **Description of intern's role and responsibilities**: (List all roles and responsibilities the student will have. Be as specific as possible.)

2. **Learning outcomes**: (Define the knowledge and skills that will be targeted for development during the internship.)

3. **Method of supervision**: (List the primary contact(s) who will provide on-site supervision, coaching and evaluation of the intern.)

4. **Resources and materials**: (List items that will be required for the SAE and note who (e.g., student, teacher, parent/guardian, employer) will provide the items.)

5. **Performance evaluation**: (Describe how and when the student will be evaluated during the internship.)

6. **Compliance with Child Labor Requirements in Agricultural Occupations Under the Fair Labor Standards Act (Child Labor Bulletin 102)** (If the student placement is in a Hazardous Occupation, confirm that the placement documentation meets the requirements for Student-Learner Exemption from Hazardous Occupations Orders (HO/As) in Agriculture.)

   a. The student-learner is enrolled in a course of study and training in a vocational education training program in agriculture under a recognized state or local educational authority or in a substantially similar program conducted by a private school.

   b. Such student-learner is employed under a written agreement which provides the following:

      i. That the work of the student-learner is incidental to the training.

      ii. That such work shall be intermittent, for short periods of time, and under the direct and close supervision of a qualified and experienced person.