



# SUPERVISED AGRICULTURAL EXPERIENCE (SAE) TRAINING PLAN

**SAE** is a student-led, instructor supervised, work-based learning experience that results in measurable outcomes within a predefined, agreed upon set of Agriculture, Food and Natural Resources (AFNR) Technical Standards and Career Ready Practices aligned to your career plan of study.

This agreement must be completed for all **Internship Immersion SAEs**. Its intent is to define the scope of the experience, knowledge and skills to be developed, responsibilities and roles and safety issues to address.

**A.** This agreement is in effect for the \_\_\_\_\_ school year.

- 1. Description of intern's role and responsibilities:** (List all roles and responsibilities the student will have. Be as specific as possible.)
- 2. Learning outcomes:** (Define the knowledge and skills that will be targeted for development during the internship.)
- 3. Method of supervision:** (List the primary contact(s) who will provide on-site supervision, coaching and evaluation of the intern.)
- 4. Resources and materials:** (List items that will be required for the SAE and note who (e.g., student, teacher, parent/guardian, employer) will provide the items.)
- 5. Performance evaluation:** (Describe how and when the student will be evaluated during the internship.)
- 6. Compliance with Child Labor Requirements in Agricultural Occupations Under the Fair Labor Standards Act (Child Labor Bulletin 102)** (If the student placement is in a Hazardous Occupation, confirm that the placement documentation meets the requirements for Student-Learner Exemption from Hazardous Occupations Orders (HO/As) in Agriculture.)
  - a. The student-learner is enrolled in a course of study and training in a vocational education training program in agriculture under a recognized state or local educational authority or in a substantially similar program conducted by a private school.
  - b. Such student-learner is employed under a written agreement which provides the following:
    - i. That the work of the student-learner is incidental to the training.
    - ii. That such work shall be intermittent, for short periods of time, and under the direct and close supervision of a qualified and experienced person.